

**Lake Charles
Ward Three Recreation District
Lake Charles Multi-Sports Complex
3210 Power Centre Parkway
Lake Charles, LA 70607
337-990-0112 Fax 337-990-0116**



**Sally Fenet
President**



**Solomon Cannon
Vice President**



**Bobbie Jefferson
Administrative Secretary**



Chris Barrett, Warren Allen, Mark Young, Gary Seemion, Susan Sykes

**August 21, 2018
5:30 P.M.**

I. Call to Order: President, Sally Fenet called the meeting to order at 5:30 p.m. The board members and other attendees recited the Pledge Of Allegiance in unison and Kip Texada gave the invocation.

II. Roll Call/Board Members Present: Sally Fenet, Mark Young, Gary Seemion, Chris Barrett, Warren Allen and Susan Sykes. Solomon Cannon was absent.

Kristyn Childers, Eric Zartler, Jim Gieshler, Curtis Vincent, Chuck Ward, David Brossett, Khaja Moinubbin and Kip Texada attended the meeting.

III. Approval of Minutes: Susan Sykes moved and Warren Allen seconded the motion to approve the minutes of the July 16 meeting. The motion was approved.

IV. Old Business: None

V. New Business:

A. Kristyn Childers, Millage Management Consultant explained the process levying additional or increased millage rates or adopting the adjusted millage rate after reassessment and rolling forward to rates not to exceed the prior year's maximum.

Resolution No. 1

Warren Allen moved and Susan Sykes seconded the motion that Recreation District No. 1 of Ward 3 of the Parish of Calcasieu, Louisiana, that the following adjusted millage rates be and they are hereby levied upon the dollar of the assessed valuation of all property subject to ad valorem taxation within said Parish for the year 2018, for the purpose of raising revenue:

	Millage
Maintenance & Operations (1028 155):	5.340 mills

It is further resolved that the Assessor of the Parish of Calcasieu, shall extend upon the assessment roll for the year 2018 the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The resolution was read in full, the roll called and the resolution was adopted by the following vote:

Yeas 6- Sally Fenet, Mark Young, Warren Allen, Susan Sykes,
Chris Barrett and Gary Seemion

Nays 0-

Abstention 0

Absent 1- Solomon Cannon

Resolution No. 2

Warren Allen moved and Susan Sykes Seconded the motion that Recreation District No. 1 of Ward 3 of the Parish of Calcasieu, Louisiana, that the taxing district voted to increase the millage rate(s), but not in excess of the prior year's maximum rate(s), on all taxable property shown on the official assessment roll for the year 2018, and when collected, the revenues from said taxes shall be used only for the specific purposes for which said taxes have been levied. Said millage rate(s) are:

	Adjusted Rate	2018 Levy
Maintenance & Operations (1028 155)	5.340	5.500 mills
Bond (1028 156):		2.450 mills

It is Further Resolved that the assessor of the Parish of Calcasieu, shall extend upon the assessment roll for the year 2018 the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The resolution was read in full, the roll called on the adoption, and the resolution was adopted by the following vote.

Yeas 6- Sally Fenet, Mark Young, Warren Allen, Susan Sykes,
Chris Barrett and Gary Seemion

Nays 0-

Abstention 0

Absent 1- Solomon Cannon

B. Eric Zartler - of the Convention Visitor Bureau (CVB) reported that he is receiving request to use the ball fields as a result of the joint venture of CVB, Police Jury, Ward Three and the City of Lake Charles. Eric is the point person to contact for coordination with the other partners. He was present to check on the status of the project.

C. David Brossett - Architect for Turf Project, reported that 3 bids were received at opening. All bids were above the budget. The project will be sent for rebid. David will redesign the project and post for rebid.

Mark Young moved and Warren Allen seconded the motion to reject all bids that were received. The motion was approved.

Chris Barrett moved and Susan Sykes seconded the motion to rebid the project to turf 9 ball fields. David will redesign the project, reducing the turf area from 90ft. to 85ft., change the sub-base to stone instead of concrete and foul lines will not have turf. The rebid package will cover 120 day construction period rather than 150 days.

The motion was approved.

D. Curtis Vincent - Architect for Natatorium, reported that the construction committee is meeting on Thursdays. In three weeks the project may be designated as substantially complete. Calcasieu mechanical is doing an in service for operation of pool area. Sabine pool is working on removing sand from the pool. Locker room, showers, lobby tile had been installed. Laminate tops will be delivered on 8/22. The bleachers are in place. The spin room is nearing completion, floor will be installed in the next few days. Moisture tests are ongoing. We are waiting on Entergy to place a pole on the east side of the building.

Curtis requested the board gives Sally and Kip authorization to accept substantial completion 2 weeks before the September 25th meeting.

Mark Young moved and Susan Sykes seconded the motion to allow Kip and Sally to accept substantial completion of the project.

The motion was approved.

E. Chuck Ward - Insurance Advocate, will walk the grounds at Cougar Stadium next week for a safety check.

F. Khaja Moinubbin - Lake Charles Cricket Club, attended the meeting to request use of Ward Three property for development and use of Cricket playing field. Currently the organization has 10-15 players. The club plans to construct 8 stadium in the next 10 years. Miami has a stadium with 60 active players now. Louisiana league has 9 clubs with 150 members. The area that is most suitable for the size of the playing field is located at Enos Derbonne. Currently the club plays on undeveloped property at Enos Derbonne on Saturday and Sunday. The club plans to provide free Cricket camps to the community and become another sport offered at Ward Three recreation. Ward Three will only be responsible for maintenance and grass cutting. The Cricket Club will have its own funding for the sport. Beaumont and Lafayette will also have cricket clubs.

Mark Young moved and Susan seconded the motion to allow Lake Charles Cricket Club to utilize the area at Enos Derbonne for construction of a Cricket field. The motion was approved.

G. Kip Texada - Directors Report

Lake Charles Multi-Sports Complex

The September meeting will be on 09/25 instead of 09/18.

Chris Barrett moved and Susan Sykes seconded the motion to authorize the board to approve the adoption of CPPJ Accounting and general manual. The motion was approved.

Maintenance staff continue routine maintenance at all facilities and is preparing Power Centre for youth football/soccer and Cougar Stadium for upcoming football season.

Adult coed indoor soccer starts 9/8 and flag football 9/18

Youth flag football and Buddy ball soccer starts 9/29

SNAG golf hosted league at Power Centre 07/31

MLK

All programs going well; Summer camp ended 07/27. Great Summer

Hosted a family reunion 07/13; Repast on 7/14 and 7/28
2,430 patrons used the facility in a month period.

Pryce/Miller

All programs going well; Hosted back to school bash 08/04
Hosted Sheriff's Bingo 8/9/
1,072 patrons used the facility in a month period.

Foreman-Reynaud

All programs going well; Summer camp ended 07/27;
Hosted a repast 06/23
1,500 patrons used the facility this month

Second Avenue Senior Center

All programs going well; Seniors are preparing for
Generations Unite Zydeco
355 patrons used the facility in a month period.

Alvin Dark Legion Baseball Field

Hosted a 2D Sports youth tournament; 2 free baseball clinics
1 Fall and 1 Spring

Cougar Stadium

Many patrons are using the walking track; preparing for High
School/Junior high football games; St. Louis, Hamilton Christian
Charter School, Oak Park, LCCP Junior High, LC Rivercats will use the
stadium for 2018 season (22 games)

Huber Park (8:00 - 1:00)

Hosted a graduation party 08/04; a birthday party 08/11
Hosted a wedding lunch reception 08/18

University Park (8:00 - 1:00)

All programs going well; Summer camp ended 07/27;
Hosted baby shower 07/21; a birthday party 07/28'
Hosted family reunion 08/04/
900 patrons used the facility in the month

Enos Derbonne

All programs going well; Hosted defensive driving class 07/14;
Summer camp ended 07/27
3,139 patrons used the facility in the month

Power Centre

All programs going well; hosting many social organizations;

Hosted Sickle Cell walk 08/18/; Tournament of Stars BB 8/11
Hosted Police Night Out 08/09
5,685 patrons used the facility in the month

VI. Payment of Bills:

Warren Allen moved and Susan Sykes seconded the motion to approve payment of the following invoices.
The motion was approved.

Invoice Payments			
Construction Co. Architect	Payment#	Site	Amount
Shannon Smith Construction, Inc	17	Natatorium	\$459,325.00
Keiland Construction	9	Huber Park	16,026.67
Keiland Construction	Retainage	Huber Park	53,066.45
Chembro, Inc.	1	Grass overseeds for fields	21,120.00
Tony Palermo	Final	Walking path	7,005.00
Curtis Vincent	2	Walking Path	4,080.04
Curtis Vincent	3 Final	Walking path	1,418.89

VII. Next Meeting Date: September 25, 2018

VIII. Motion For Adjournment:

Gary Seemion moved and Chris Barrett seconded the motion to adjourn the meeting. The motion was approved and the meeting was adjourned at 6:50p.m.

Sally Fenet, President

Bobbie Jefferson, Administrative Secretary