

**Lake Charles
Ward Three Recreation District
Lake Charles Multi-Sports Complex
3210 Power Centre Parkway
Lake Charles, LA 70607
337-990-0112 Fax 337-990-0116**



**Sally Fenet
President**



**Solomon Cannon
Vice President**



**Bobbie Jefferson
Administrative Secretary**



Chris Barrett, Warren Allen, Mark Young, Gary Seemion, Susan Sykes

June 19, 2018
5:30 P.M.

I. Call to Order: The meeting was called to order at 5:30 p.m. by president, Sally Fenet. Board members and attendees recited the Pledge of Allegiance in unison and Bobbie Jefferson gave the invocation.

II. Roll Call/ Board members present: Sally Fenet, Solomon Cannon, Mark Young and Warren Allen.
Susan Sykes, Chris Barrett and Gary Seemion were absent.
Other attendees at the meeting: Curtis Vincent, Chuck Ward, Claude Smart and David Brossett and Kip Texada.

III. Approval of Minutes: Solomon moved and Warren seconded the motion to approve the minutes of the May meeting. The motion was approved.

IV. Old Business: None

V. New Business:

A. Curtis Vincent - Natatorium Architect, reported that the lockers came in on Monday June 18, the lighting over the pool has been installed, floor tile is in the shower and locker room. There remains an issue with the roof. Shannon will come on site to address the issue. Angelico Construction Co. of Sulphur is Sub for the roof. Palermo Construction Co. is finished with the concrete for the walking track. The company did a good job. Five drain pipes and plates need to be installed. There are 4 plates on site, one more is needs.
Curtis is requesting a change order for the purchase of one more drain plate. Once the 5th drain plate comes in and all 5 drain plates have been installed, Curtis is also requesting that Sally and Kip be given authority to issue a declaration of substantial completion of the walking track.

Warren Allen moved and Mark Young seconded the motion to authorize the change order for the purchase of one more drain plate, to give Sally and Kip authority to issue a declaration of substantial completion of the walking track and pay Palermo Construction Co., once the installation of drain plates is complete.

The motion was approved.

The construction committee will meet on Thursday June 21st.

Curtis reported that the sidewalk drain near the concession stand is in need of repair.

Warren Allen moved and Mark Young seconded the motion to authorize Curtis Vincent to develop a Bid Package for the repair of the sidewalk drain near the concession stand as well as other repairs to the drainage system in the park. The motion was approved.

B. Claude Smart - Project Manager agreed with the actions being taken and assured the board that they all will work out in the long run.

C. David Brossett - Architect for 9 field Turf Project, reported that all research and design of project has been done.

Fields will have concrete base, safety surfaces with drainage built in. Trenches installed for drainage under dugouts and bleachers. Drawing and specs have been done and are ready to go.

Base Bid to include: Turf infield & foul line, underground drainage and prep work.

At O. D. Johnson the field will be leveled, graded and outfield will be reseeded. The warranty on the turf materials is 8 years. Maintenance however is only 2 years. David will check on cost of having both run for the same length of time. Maintenance will include brushing, deep cleaning on fields and complete care of 4 mounds at O.D. Johnson. There are 5 mounds already at Power Centre.

Warren Allen moved and Mark Young seconded the motion to allow David Brossett to move forward in preparing a Bid Package to install turf at 9 fields by mid July to be advertised for the 30 day period. with possible bid opening in mid August and project beginning in September. Include one alternate which will allow for the extension of the fields to 300ft. The motion was approved.

At 6:35 Mark Young moved and Solomon Cannon seconded a motion to suspend the regular meeting and moved into Executive Session. The motion was approved.

At 6:55 Warren Allen moved and Mark Young second the motion to ended the Executive session and resumed the regular meeting. The motion was approved.

D. Chuck Ward - Insurance Advocate, reported some miscues had been noted during one of the projects and were addressed.

E. Kip Texada - Executive Director, presented information on upcoming millage adjustment in the absence of Kristyn Childers (Millage Management Consultant) who had death in her family).

On the recommendation of Ms. Childers, the board will request to roll forward millage to cover the increase in cost of maintenance of the pool.

Mark Young moved and Solomon Cannon seconded the motion to roll forward the millage to 5.5%. The motion was approved.

Ms. Childers estimated an increase of approximately \$84, 405.06.

Kip also brought to the attention of the board that the city has offered approximately 20 acres of property behind the soccer fields near Corbina road. The board will discuss the feasibility of accepting and possible use of the property.

Lake Charles Multi-Sports Complex

Kip relayed to the board the discussion he had with John Cardonne and Mike Huber. Informed the board of meeting with Ted Atterbery regarding property which may be available near O.D. Johnson. as well as the whole Johnson complex. A ribbon cutting ceremony was held at Huber Park July 12. Maintenance staff prepared baseball fields at Huber Park and worked on soccer fields at Power Centre. Youth track and field meet was June 2, 2018 and Youth Golf league starts June 25.

MLK

All programs are going well; Summer camp is going well; hosted a Repast 5/10 and Graduation Dinners 05/11, 05/12 and 05/19
Serving breakfast and Lunch for approximately 200 children
1,148 patrons used the facility in a month period

Pryce/Miller

All programs are going well; hosted youth basketball camp June 04-07;
hosted Graduation Dinners 05/12 and 05/19;
1,473 patrons used the facility in a month period

Foreman-Reynaud

All programs are going well; hosted a Graduation party and hosting evening swim classes (100 kids for open swimming)
2,653 patrons used the facility during the month

Second Avenue Senior Center

Programs are going well; hosting crochet classes on Mondays at 9:00am & chair exercises Mon.-Fri. 1:00pm

Alvin Dark Legion Baseball Field

Hosted baseball tournaments on May 26 and June 16

Cougar Stadium

Many are using the stadium to walk

Huber Park

Ribbon cutting ceremony is Thursday 06/12 at 11:00 am.

University Park

All programs and Summer programs are going well; hosted a Baby shower 06/09
Hosted Graduation Dinners on 05/12, 05/19 and 05/26
A Senior box giveaway is held each month
1,000 patrons used the facility in a month period

Enos Derbonne

All programs and Summer camp are going well; hosted defensive driving class 05/12 and World Vision Global held a 6k event 05/19/
2,251 participants used the facility during the month.

VI. Payment of Bills:

Warren Allen moved and Mark Young seconded the motion to pay the following invoices

Invoice Payments

Construction Co. / Architect	Payment #	Site	Amount
Shannon Smith	10	Natatorium	252,316.20
Landmark Consulting	5	Huber Park	7,061.93
Tony Palermo Construction		Walking Path	63,045.00
Tolunay-Wong Engineering		Soil Testing	4,250.00

The motion was approved.

VII. Next Meeting Date: July 17, 2018

VIII. Motion for adjournment

Warren Allen moved and Mark Young seconded the motion to adjourn the meeting. The motion was approved and the meeting ended at 7:37.

Sally Fenet, Present

Bobbie Jefferson, Administrative Secretary