

**Lake Charles
Ward Three Recreation District
Lake Charles Multi-Sports Complex
3210 Power Centre Parkway
Lake Charles, LA 70607
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Sally Fenet
President



Solomon Cannon
Vice President



Bobbie Jefferson
Administrative Secretary



Chris Barrett, Warren Allen, Mark Young, Gary Seemion, Susan Sykes

**April 19, 2016
5:30 P.M.**

Call to Order: President, Sally Fenet called the meeting to order at 5:30 P.M. The board and attendees recited the Pledge Of Allegiance in unison and Solomon Cannon gave the invocation.

Board Members Present: Sally Fenet, Solomon Cannon, Gary Seemion, Warren Allen and Susan Sykes. Chris Barrett and Mark Young were absent.

Curtis Vincent and Camille Darbonne-Board Architects, Chuck Ward-Insurance Advocate, Paul Burgess-Soccer Association Representative, Claude Smart-Project Manager and Kip Texada-Director attended the meeting.

Approval of Minutes: Gary Seemion moved and Warren Allen seconded the motion to approve the minutes of the March meeting. The motion was approved.

Old Business: None

New Business:

A. Curtis Vincent, architect, updated the board on the current projects. Kip and Sally did a walk thru with Curtis at Pryce/Miller and compiled a punch list. Based on the list, he is asking the board's permission to issue a certificate of Substantial Completion.

Warren Allen moved and Solomon Cannon seconded the motion to allow Curtis to issue a certificate of Substantial completion. The motion was approved.

Foreman Reynaud: Curtis, Kip, Sally and Albert did a walk thru. All demolition has been completed and the masonry crew is installing blocks around the new metal frames and patching

walls. Skylights have been removed, roof patched and new wood to match existing ceiling has been installed.

Curtis submitted a change order and pricing for installing metal siding around outside pool heater (\$2,465.17) and the replacing of rotten wood ceiling in locker room (\$3,064.17).

Warren Allen moved and Susan Sykes seconded the motion to approve the change order in the amount of \$5,529.31. The motion was approved.

Enos Derbonne: Wood floor in gym has been installed and work is going well.

Martin Luther King: Work in the existing building will be completed in time for the Summer programs. New glass store front has been installed and floor tile and ceiling in lobby will be installed this week. Walls and roof framing is in place for the addition. The roof should be in place shortly.

At the March meeting Pat Williams Construction asked the board if it would consider splitting the cost of wood mats to access the construction area at Martin Luther King. The cost of the mat rental is \$6,170.00.

Solomon moved and Warren seconded the motion to execute a change order to pay \$3,085.00 which is 1/2 the cost of the mat rental. The motion was approved.

LCB Track: Much of the new surface has been installed, but now waiting for dry weather. Curtis will try to submit bleacher project to the state in the next two weeks.

Tennis Courts: Power Centre and Huber Park courts are complete. Weather is the holdup of University completion. Other courts are complete enough to install surfacing. Nets will be installed after surface.

Aquatic Center Addition: Curtis has been meeting with Kip, Sally and Warren on plans in parking area, drainage and driveway access.

B. Camille Darbonne - Architect, Mrs. Darbonne presented drawings of renovations at Huber Park. The board approved the plans submitted. The schematic design will follow. She is waiting for approval of the plumbing design from the building committee.

C. Chuck Ward - Insurance Advocate, Chuck discovered a conflict between the State and Parish requirements on builders risk. Chuck is in discussion with both parties.

Exotic Pools does not have worker's compensation. The parish will not allow Exotic Pools as a vendor on this job. Exotic pools will be sent a certified letter stating that the company does not meet the requirement for insurance. Ward Three will probably go to the second lowest bidder which is Sabine Pools.

D. Paul Burgess - Soccer Association Representative, The season will end Saturday 4/23. Soccer participation has seen a 40% increase in participation this year. The association would like to express its thanks for providing such immaculate fields. However, parking and traffic is a challenge. Signage to help direct traffic during peak times could help. Patrons are courteous and respectful to each other for the most part. Paul will meet with Nick and Kip for pre and post

season review. There is noted increase each season rather than just yearly. Five (5) acres of property off Louisiana Ave. was donated to the Ward Three which can be used for practice fields.

E. Claude Smart-Project Manager, projects are moving good and should be completed on schedule.

F. Kip Texada-Director,

A change order for a kiln and 2 additional doors at a cost of \$8504.00
Susan moved and Warren seconded the motion to approve the change order in the amount of \$8,504.00. The motion was approved.

A change order for Petron to repaint the concession.
Gary moved and Susan seconded the motion to have Petron repaint the baseball concession stand at University at a cost of \$2,070.00. The motion was approved.

A change order to concrete the entire walking path at University Park. A portion of the walking path would have a small gravel surface. Ward Three was issued a credit on the construction which would result in a net increase in cost of \$13,077.40.

Warren moved and Gary seconded the motion to concrete the entire walking path at University Park.

Warren moved and Solomon seconded the motion to cover the cost of (\$7,609.55) for fencing around the electrical power source at University Park for center field and tennis court lights. The motion was approved.

Solomon moved and Susan seconded the motion to purchase ice machines from McManus Ice & Restaurant Supply for Enos Derbonne and Pryce/Miller in the amount of \$8,900 (\$4,500 each). The motion was approved.

Lake Charles, Multi-Sports Complex

Kip discussed allowing the employees to join social or civic organizations.

The grand opening of the tennis court will be on May 7, 2016 at 9:00 A.M.

Kip would like to continue one of Foreman-Reynaud's signature programs, "Youth Achievers"
Bid opening for Legion Field project will be May 06, 2016 at 2:00. Fence work will be done by Sam Istre and bid opening for exercise gym equipment will be April 26 at the parish building.
Maintenance staff continues to perform regular maintenance at all facilities and maintains baseball fields for high school and soccer fields for winter league.

Adult co-ed basketball ends April 23, 2016; Youth track and Buddy ball track registration starts 03/27-04/14/16. The first track meet is May 14, 2016.

Foreman- Reynaud

All programs going well, construction is ongoing, 3 rentals for the month, currently preparing for Summer camps.

Pryce/Miller

All programs going well; construction nearing completion; 2,270 patrons used the facility for the month.

Martin Luther King

Construction going well, First phase of construction should be completed in 2-3 weeks, No recent vandalism.

Second Avenue Senior Center

Construction going well; Completion should be in 4-6 weeks

University

All programs going well, held a health fair, had 4 rentals for the month
310 patrons used the facility in a month.

Enos Derbonne

All programs going well, Supervisor Lonnie says construction should be complete in 4 weeks
Classes have been moved to University, 2,000 patrons used the facility in a month.

Power Centre

All programs going well, hosted monthly meeting for 4 organizations, hosted Easter egg hunts for Girlie Girls and Fairview Elementary. 5,354 patron used the facility in a month.

Payment of Bills:

Invoices: Warren Allen moved and Solomon Cannon seconded the motion to pay the following invoices. The motion was approved.

1.	Sam Istre Construction- Payment #1 Foreman-Reynaud Center	\$ 22,500.00
2.	Pat Williams Construction-Payment #5 addition & renovation to MLK	327,764.85
3.	John Myers & Associates-Payment #9 New construction for Second Ave Senior Center	125,451.30
4.	John Myers & Associates-Payment #10 Addition to Pryce/Miller Recreation Center	34,688.58
5.	Shannon Smith Construction-Payment #12 Addition to Enos Derbonne Gymnasium	171,286.90

Next Meeting Date: May 17, 2016

Motion For Adjournment:

At 6:35 Warren Allen moved and Gary Seemion seconded the motion to adjourn the meeting.
The motion was approved.


Sally Fenet, President


Bobbie Jefferson, Administrative Secretary